



ROBERT BENTLEY
GOVERNOR

STATE OF ALABAMA
ALABAMA DEPARTMENT OF MENTAL HEALTH
NORTH ALABAMA REGIONAL HOSPITAL
4218 HIGHWAY 31 SOUTH
DECATUR, ALABAMA 35603
PHONE (256) 560-2200
DIRECTOR'S FAX (256) 560-2203



JIM REDDOCH
COMMISSIONER
BARBARA A. JACKSON, Ed.D.
ACTING FACILITY DIRECTOR

**ANNOUNCEMENT OF INTENT TO FILL A NON-MERIT SYSTEM POSITION
EQUAL OPPORTUNITY EMPLOYER**

JOB TITLE: MH Licensed Practical Nurse I **NUMBER:** 14-01
JOB CODE: N1000 **DATE:** 01/10/2014
JOB LOCATION: North Alabama Regional Hospital **POSITION #:** 8834198
4218 Highway 31, South
Decatur, Alabama 35603
SALARY RANGE: 62 (\$31,488.00 -- \$41,258.40 Annually)
(Plus \$1.00 per hour shift differential for evening / night shift)

QUALIFICATIONS: Graduation from a standard senior high school, supplemented by graduation from a state-approved school of practical nurse education.

SPECIAL REQUIREMENTS: Possession of certification of registration as a Practical Nurse issued by the Alabama Board of Nursing.

KIND OF WORK: This is responsible technical nursing work providing care to patients in a State Psychiatric Mental Health Facility. Employees in this class perform technical nursing duties assisting physicians and registered nurses in routine patient care activities. Duties and responsibilities include the following but are not limited to: Administers and documents patients' medications. Organizes and manages the Unit Medication Room. Transcribes Physician Orders to MAR and Patient Management Kardex. Assists the Charge Nurse with the coordination and delivery of medical health/infection control services. Assists the Charge Nurse with provision of First Aid and emergency care. Implements prescribed treatment interventions. Assists with observation of patients. Assists the Charge Nurse with the provision of a safe and clean Unit environment. Documents patient care / treatment information. Converses with patients concerning treatment planning, procedures, and programming.

KNOWLEDGE, SKILLS AND ABILITIES: Must be able to work all shifts, weekends and/or holidays as scheduled. Ability to read and comprehend documents. Ability to communicate orally and in writing. Knowledge of nursing equipment and medical supplies. Knowledge of prescribed medication types. Ability to prepare / dispense prescribed medications to

LPN I (N1000)
Pos # 8834198
January 10, 2014

patients. Ability to document patient information, change in condition, and response to treatment. Knowledge of normal vital signs and body functions. Knowledge of first-aid techniques. Ability to organize job tasks. Ability to respond professionally to crisis situations, including combative patients.

METHOD OF SELECTION: Applicants will be rated on the basis of an evaluation of their training, experience and education and should provide adequate work history identifying experiences related to the duties and minimum qualifications as mentioned above. All relevant information is subject to verification. ***Drug screenings and security clearances will be conducted on prospective applicants being given serious consideration for employment and whose job requires direct contact with patients.***

HOW TO APPLY: Use an official Application For Professional Employment which may be obtained from this office, any DMH facility Personnel Department, or online at www.mh.alabama.gov. Application should be returned to the Personnel Office, North Alabama Regional Hospital, 4218 US Highway 31 South, Decatur, Alabama 35603 by **UNTIL FILLED** in order to be considered for this position. Indicate your Alabama nursing licensure number on your application as directed. Current Alabama Board of Nursing licensure must be presented for inspection at time of interview. **An official copy of your academic transcript from the university or college from which you received your nursing degree is required and must be forwarded directly by the university or college to the Personnel / Human Resources Department at the above address.**

“Only work experience detailed on the application form will be considered. Additional sheets, if needed, should be in the same format as the application. Resumes will not be accepted in lieu of an official application.”